

Preschool Aide Job Description

Position: Preschool Aide

Location: Restoration/Friendship/Living Hope

Job Type: Full-Time/Part-time/Sub

Reports To: Preschool Director / Center Operator

Job Summary:

The Preschool Aide at Valley Christian Academy assists the Lead Teacher in providing a safe, nurturing, Christ-centered environment where young children can grow spiritually, socially, emotionally, and academically. The Preschool Aide supports the mission of Valley Christian Academy by modeling Christian values, maintaining a positive and encouraging classroom atmosphere, and assisting in daily classroom activities and routines.

Essential Responsibilities:

Spiritual Support:

- Model a vibrant, personal relationship with Jesus Christ through actions, words, and attitude.
- Support and participate in the spiritual development of children through prayer, Bible stories, songs, and faith-based activities.
- Demonstrate Christ-like love, patience, and kindness to all children, families, and coworkers.

Classroom Assistance:

- Assist the Lead Teacher in supervising children at all times to ensure a safe and loving environment.
- Help implement lesson plans, activities, and routines as directed by the Lead Teacher.
- Support learning through play, hands-on activities, and structured classroom time.

- Prepare classroom materials, assist with cleanup, and help maintain an organized, welcoming environment.

Child Care and Supervision:

- Provide consistent supervision of children during free play, transitions, meals, rest time, and outdoor activities.
- Help promote positive behavior and manage classroom discipline with patience and compassion, aligned with Biblical principles.
- Attend to children's physical needs, including hygiene, toileting, and mealtime assistance.

Communication and Teamwork:

- Maintain open, respectful, and Christ-like communication with students, parents, and staff.
- Partner with the Lead Teacher and Director to create a positive and collaborative classroom culture.
- Support school-wide events, chapel, programs, and activities as requested.

Qualifications:

- A committed follower of Jesus Christ with a heart for ministry and young children.
 - Active member of a Bible-believing church.
 - Experience working with young children in a Christian school, church, or daycare preferred.
 - High school diploma or equivalent required; early childhood coursework or certification preferred.
 - Must meet any state-required qualifications for preschool aides.
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Core Competencies:

- Warm, patient, and nurturing demeanor.
 - Strong teamwork and communication skills.
 - Ability to follow directions, maintain confidentiality, and uphold professional standards.
 - Commitment to creating a joyful, Christ-centered learning environment.
 - Flexibility and adaptability to the changing needs of a preschool classroom.
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Statement of Faith Requirement:

All staff at Valley Christian Academy are expected to uphold and support the school's Statement of Faith and demonstrate a commitment to living out Biblical principles in their personal and professional lives.